

सी.एस.आई.आर - राष्ट्रीय भौतिक प्रयोगशाला

डॉ० के० एस० कृष्णन मार्ग, नई दिल्ली - 110012

संख्या:- 3/1/95-LGC/NPL

दिनांक: 09.10.2023

कार्यालय ज्ञापन/OFFICE MEMORANDUM

In pursuance of CSIR instructions regarding grievance redressal at Lab/Instt. level, Director, CSIR-NPL has been pleased to reconstitute the Local Grievance Committee (LGC) of CSIR-NPL, comprising of the following Groups with their respective elected / nominated representatives mentioned alongside:

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| 1) | Dr. Suraj P. Khanna, Sr. Pri. Scientis | : Chairman |
| 2) | Dr. P.K. Dubey, Sr. Pri. Scientist | : Member (Gr.IV) |
| 3) | Smt. Usha Kiran, Sr.Tech.Officer | : Member (Gr.III) |
| 4) | Ms. Neetu Chandra, S.T.O.-3 | : Member (Gr.III) |
| 5) | Mr. Jashobanta Malik, Technician(2) | : Member (Gr.II) |
| 6) | Mr. Gopal Chabra, ASO | : Member (Administration) |
| 7) | Dr. Jai Prakash Tiwari, Pri. Scientist | : Member (Gr.IV) |
| 8) | Mr. Lekh Raj, Sr. Technician(2) | : Member (Gr.II) |
| 9) | Mr. Lachman Singh, MTS | : Member (Gr.I/D) |
| 10) | Dr. R.S. Meena, Sr. Pri. Scientist | : Member (Liason Officer for SC/ST/OBC) |
| 11) | Ms. Priyanka Jain, Sr.Pri. Scientist | : Member women and Minority Community |
| 12) | S.O. Vigilance | : Personnel Officer/Officer nominated as Member Secretary |

Further, two Member Committee which would function as Consultative Mechanism has been reconstituted by Director, CSIR-NPL as follows:

- 1) Dr. S.R. Dhakate, Chief Scientist
- 2) Sr. Controller of Administration/AO

Furthermore, the Standing Committee of Grievances in R&D matters has been reconstituted by Director, CSIR-NPL as hereunder:

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| 1) | Dr. Kiran M Subedar, Pri. Scientist | - Member |
| 2) | Dr. C.K. Suman, Pri. Scientist | - Member |
| 3) | Dr. Anjana Dogra, Sr. Pri. Scientist | - Member |
| 4) | Dr. Mukesh Jawariya, Sr. Scientist | - Member |
| 5) | Dr. Sumit Kumar Mishra, Pri. Scientist | - Member |

The tenure of the above Committee(s) shall be for a period of 02(two) years from the date of notification. As per stipulation, the Local Grievance Committee shall look into matters only after the same have been attended to by the Consultative Mechanism, notified above, and could not be sorted out due to wider implications.

The Consultative Mechanism will set apart, a fixed time every week for any aggrieved employee to present his/her grievance verbally in person. The committee will determine and get grievance sorted out through the management and advice the aggrieved employee about the relevant rules and procedures. If he/she is not satisfied, he/she may file a written grievance either to the Local Grievance Committee or to the Central Grievance Committee depending on the nature of grievance.

For the information of all staff members, the information relating to CSIR Grievance Procedure is available on CSIR website. Hard copies of the relevant circular(s) have also been provided to the Chairman, Local Grievance Committee as follows:

- 1) Revised CSIR Grievance Procedure as notified vide CSIR letter No Const/Cte/CGC/91 dated 26.03.1992.
- 2) CSIR Grievance Procedure – Modifications thereof as notified vide CSIR letter No. 5-1(24)/2008-PD dated .14.07.2008.
- 3) CSIR Grievance Procedure – amendment thereto as notified vide CSIR letter No. 7-10(3)2003-R&A/HR-III dated 25.04.2014.
- 4) Procedure for redressal of grievance in R&D matters as notified vide CSIR letter No. Consc/MC/CGC/92 dated 26.10.1992 and 28.05.1995.



(वीना जैन)

वरि० प्रशा० नियंत्रक

प्रति:

- 1) The Chairman & all concerned Members
- 2) All Notice Boards
- 3) CSIR-NPL mailing list