CSIR - National Physical Laboratory, New Delhi, is a premier laboratory under the Council of Scientific & Industrial Research (CSIR), involved in multidisciplinary R&D programmes of both basic and applied nature across scientific disciplines for economic, environmental and societal benefits for the people of India. CSIR-NPL has very active research groups working in the areas of quantum phenomena based measurements, precision measurements and calibration in various fields of metrology, quantum physics, engineering materials, electronic materials, nano-science and nano-technology, materials characterization, radio and atmospheric sciences, global climate change and environmental sciences, energy harvesting technologies, spintronics, surface science, thin-film technology, plasmonics, graphene and carbon nanotube research, superconductivity and cryogenics and instrumentation.

Applications are invited from enthusiastic, young Indian researchers having excellent academic record and proven scientific achievements along with the requisite experience and a high degree of motivation and desire to take up research as a career in the areas of Material Science / Material Engineering / Applied Physics / Applied Optics / Instrumentation / Electrical Engineering / Power Electronics / Instrumentation & Control to fill up the vacancies for the posts of Scientist(s) as per the details given below:

**Total Emoluments means approximate total emoluments on minimum of scale including House Rent Allowance in Class ‘X’ City.

**Please see Age Relaxation under Relaxation Column.

### Vacancy Details

<table>
<thead>
<tr>
<th>Post Code</th>
<th>Pay Band &amp; No. of post(s) / Reservation</th>
<th>Name of Post(s) / Grade Pay (GP) / Age limit (Years) not exceeding</th>
<th>* Essential Educational Qualifications</th>
<th>Desirable</th>
<th>Role Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1</td>
<td>15600 – 39100 (PB-3) 11 (Eleven) (UR - 11)</td>
<td>Scientist G.P. Rs. 6600/- Age Limit: 32</td>
<td>M.E / M. Tech (Material Science / Material Engineering) Or Ph.D. submitted (Material Science / Material Engineering)</td>
<td>Research / Laboratory experience in the field of Material science/Material Engineering /Metrology</td>
<td>Research &amp; Development in the field of Material Science / Material Engineering/ Metrology</td>
</tr>
<tr>
<td>4.2</td>
<td>15600 – 39100 (PB-3) 01 (One) (OBC - 01)</td>
<td>Scientist G.P. Rs. 6600/- Age Limit: 32</td>
<td>M.E / M. Tech (Material Science / Material Engineering) Or Ph.D. submitted (Material Science / Material Engineering)</td>
<td>Research / Laboratory experience in the field of Material science/Material Engineering /Metrology</td>
<td>Research &amp; Development in the field of Material Science / Material Engineering/ Metrology</td>
</tr>
</tbody>
</table>
4.3


4.4

| 15600 – 39100 (PB-3) 01 (one) (OBC - 01) | Scientist G.P. Rs. 6600/- Age Limit: 32 Years | M.E / M. Tech (Electrical Engineering / Power Electronics / Instrumentation & Control) Or Ph.D. submitted (Electrical Engineering / Power Electronics/ Instrumentation & Control) | Experience in the field of Electrical Engineering / Power Electronics & precision measurements in the field of AC Power & Energy | R&D, maintenance & dissemination of metrological parameters and precision measurements. |
| Sr. Scientist G.P. Rs. 7600/- Age Limit: 37 Years | M.E / M. Tech (Electrical Engg. / Power Electronics / Instrumentation & Control) with 03 yrs experience Or Ph.D. (Electrical Engg. / Power Electronics Instrumentation & Control) | |

(UR - Unreserved, SC - Scheduled Caste, OBC - Other Backward Class)

Apart from qualifications indicated above, any other recognized qualification, which is equivalent to the prescribed qualification, shall be treated at par with that qualifications.

**General Information and Terms & Conditions**

1. **Benefits under Council Service**
   a. The posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc., as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
   b. In addition to the emoluments indicated against each category of posts, benefits such as Provident Fund, applicability of New Pension Scheme, reimbursements of Medical Expenses, Leave Travel Concession, Conveyance advance and House Building Advance are available as per rules of CSIR.
   c. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion Scheme for Scientists.
   d. Scientists in Pay Band – 3 are also eligible for two (02) additional increments (without DA) and Professional update allowance of Rs. 10000/- per annum.
   e. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activities. These activities give them scope to earn consultancy fee and honorarium as per guidelines governing these activities. Opportunities also arise for foreign deputations for trainings/presentation of papers/specific assignments etc.

2. **General Conditions / Information**
   a. The applicant must be a citizen of India.
   b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle any candidate to be called for interview.
   c. **IN THE EVENT OF NUMBER OF APPLICATIONS BEING LARGE, CSIR-NPL WILL ADOPT SHORT LISTING CRITERIA TO RESTRICT THE NUMBER OF CANDIDATES TO BE CALLED FOR INTERVIEW TO A REASONABLE NUMBER BY ANY OR MORE OF THE FOLLOWING METHODS:**
      i. On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
      ii. On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
iii. By holding a written Test.

iv. Any other methodology as deemed fit by Screening Committee.

d. The application should be accompanied by self-attested copies of the relevant educational qualification, experience. The prescribed qualifications should have been obtained through recognized Universities/Institutions, etc. Incomplete applications/applications without the required certificates/documents are liable to be rejected.

e. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then he/she is required to produce an order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.

f. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.

g. If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same (preferably in English) duly attested by a Gazetted officer or notary is to be submitted.

h. The period of experience in a discipline/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that Grade.

i. Candidate must ensure that he/she possesses educational qualification/experience in the relevant area as required in the category/post, for which he/she is applying on the last date of receipt of application.

j. Applications from candidates working in Government Departments, Autonomous bodies, Public Sector Undertakings and Government Funded Research Agencies will be considered when forwarded through proper channel within the prescribed time-limit along with requisite NOC.

k. **Persons with Disabilities (PWD)** fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.

l. Deserving candidates may be considered for higher start of pay.

m. The post will be governed by the New Pension Scheme applicable w.e.f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter No.17/68/2001-E.II dated 23.12.2003 and other instructions issued on the subject.

n. Only outstation candidates who are found eligible and called for interview will be paid to and fro single second class (Sleeping) rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to New Delhi/Delhi Railway Station on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey.

o. In case a candidate is staying abroad, and his/her application is short listed, his candidacy may be considered in absentia by the Selection Committee on his/her written request. The interview by the Selection Committee shall be on mode like video conferencing. The candidate must ensure availability on the scheduled date and time of the interview in such cases.

p. Any discrepancy/mismatch found at any stage between the information given in application and attached (self-attested) documents or as evident in original documents (which may be called for verification at any stage by the office) will make the candidate ineligible for appearing in written test, if any/interview. Such candidates will not be paid any fare.

q. The number of vacancies indicated is provisional and may vary at the time of selection.

r. The decision of Competent Authority, CSIR-NPL/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination/interview will be final and binding on the candidates.

s. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.

t. NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.

u. **Candidate must indicate as to whether any of their blood/close relative** is working in CSIR-NPL or in any other sister Labs. / Instts. of CSIR. Blood Relation / Close Relative would include wife/husband/son/daughter/brother/sister/sons-in-law/daughters-in-law and those who could be termed as blood/close relations.

v. The Director, CSIR-NPL reserves the right to cancel the advertisement without assigning any reason therefore.

w. The recruitment to the posts of scientific categories is governed by the “CSIR Scientists Recruitment and Promotion Rules, 2001” as amended from time to time. Hence all other terms and conditions not stipulated here will be applicable as per the said Recruitment Rules.

x. Notifications from time to time regarding interview dates, recommendations of the screening committees along with criteria adopted by it shall be displayed on the website: [www.nplindia.org](http://www.nplindia.org)
3. **Relaxations**

a. The date for determining the age limit / experience / qualifications shall be the closing date prescribed for receipt of applications i.e. **30.09.2015**.

b. The upper age limit is relaxable up to 05 [five] years for Scheduled Caste [SC] / Scheduled Tribe [ST] and 03 [three] years for Other Backward Class [OBC] candidates, as per Government of India orders in force, only in respect of those cases where the posts are reserved for these respective categories, on production of relevant original certificate in the prescribed format signed by the specified authority, **at the time of interview** [attested copies of the certificates to be enclosed to the application, as required]. SC/ST/OBC candidates who apply against the posts not reserved for them are not eligible for age relaxation in respect of such posts and they are treated on par with general candidates in respect of their selection [Application Fee Exemption is, however, applicable for SC and ST candidates in such cases].

c. The candidates belonging to the reserved category of SC / ST / OBC must submit along with their applications, an attested photocopy of the certificate which should be in the prescribed form issued by the Competent Authority Empowered to issue such Certificates (Like SDO/District Magistrate/Dy. Commissioner) as per the Government of India Orders. As for OBC certificates, both the conditions of OBC status as well as exclusion from ‘Creamy Layer’ with respect to Government of India criteria and not State Government criteria, are to be met. The OBC certificate should be latest. In addition to the certificate issued by the competent authorities, the OBC candidates have to give declaration before the interview that they belong to the recognized OBC castes and also do not belong to persons / sections (Creamy Layer) as per GOI orders / norms on the crucial date i.e. the closing date for receipt of completed applications. For information and compliance, the prescribed forms for producing OBC certificate and the Declaration thereof referred to above are uploaded on the web site **www.nplindia.org** separately under the link for “Other Forms in respect of Advertisement No. Rectt./04/2015”. The SC/ST/OBC certificates should be only in the prescribed formats-certificates in any other format will not be acceptable. The OBC certificates should be in the format **FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA** with reference to relevant Government of India Orders meeting the Creamy Layer Criteria as laid down by Government of India and not for appointment in any of the States of Union bearing references to those State Government Orders. **It may please be well noted that the appointments to the reserved posts will be provisional and subject to the verification of caste certificates through proper channels. If the verification reveals that the claim of the candidate to belong to the SC / ST / OBC is false OR it reveals that the claim of the candidate not to belong to creamy layer is false, his / her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.**

d. Upper age limit is also relaxable up to five years (05) for the regular employees working in CSIR Laboratories / Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings in accordance with the instructions and orders issued by the Government of India from time to time in this regard. **This age relaxation will be admissible to such of the Council / Government Servants as are working in posts which are in the same line or allied cadres AND where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post(s), recruitment to which has been advertised.**

e. As per Government of India provisions, in respect of Group ‘C’ and ‘D’ posts only, age relaxation for Widows, Divorced Women and Women Judicially separated from their Husbands and who are not married, the upper age limit is relaxable. Since all these posts are Group ‘A’ posts, no such relaxation is applicable to such type of candidates for these posts.

f. **Age relaxation to Persons with Disability (PWD):** Age relaxation of 5 [five] years is allowed [total 10 years for SC/ST and 8 years for OBC candidates] to PWDs which consist categories of Blind [Blindness or Low Vision], Deaf-Mute [Hearing Impairment] and Orthopedically Handicapped [Loco motor Disability or Cerebral Palsy] in respect of appointment to Group ‘A’ posts/services. **Relaxation in age-limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for persons with disabilities.** The persons claiming age relaxation under this sub-para are required to produce a Disability Certificate issued by the Competent Authority in the prescribed form, as per Government of India orders, in support of their claims. Only such persons would be eligible for P.W.D. reservation / consideration for the relevant category who suffer from not less than 40% relevant disability as per the Disability Certificate [Prescribed form of the Medical Certificate to be produced is uploaded on the web site **www.nplindia.org** for reference under the link for “Other Forms in respect of Advertisement No.: Rectt./04/2015”]. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual post to be filled by Direct Recruitment by Selection vis-à-vis keeping in view their disability.

**SC / ST / OBC / PWD candidates** are required to produce a copy of the certificate in the prescribed format signed by the specified authority at the time of interview. The OBC candidate should produce the certificate valid for appointment of posts under the Central Government.
The claim of the candidates for their belonging to SC/ST/OBC/PwD etc. categories will be considered subject to submission of self-attested photocopies of their certificates in the prescribed Government of India format issued by the competent authority concerned in support of their claim for the relaxation in age etc. The closing date i.e. **30.09.2015** for receipt of applications will be treated as the date of reckoning for OBC status. The OBC candidate should produce the certificate valid for Appointment to posts under the Central Government (Standard Government Of India Format), The OBC Certificate should not have been issued Three (03) years prior to the last date of receipt of application. For information and compliance, the prescribed forms for producing OBC certificate and the Declaration thereof referred to above are uploaded on the web site [www.nplindia.org](http://www.nplindia.org) separately under the link for “Other Forms in respect of Advertisement No. Rectt./04/2015”.

Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered as under-

1. Relaxation in the qualification and / or experience prescribed may be allowed at the discretion of the DG, CSIR in the case of candidates belonging to Scheduled Castes, Scheduled Tribes/OBC against posts reserved in favour of them.
2. Relaxation in age, qualification and / or experience may be permitted by DG, CSIR if the Director of the laboratory based on the recommendation of Screening Committee is of the opinion that sufficient number of candidates possessing the requisite qualification and / or experience are not likely to be available to fill up the posts.
3. Relaxation of five years will also be permissible to those who had ordinarily been domiciled in the Kashmir division of the state of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989 subject to production of relevant certificate from concerned authority.

4. **Mode of Selection**
   a. Mere fulfilment of educational qualifications and experience does not entitle a candidate to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualification, supported with documents.
   b. The decision of **Competent Authority, CSIR - NPL** in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination / interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his / her agency.

5. **How to apply**
   a. Separate applications along with appropriate fees are to be submitted for different posts if a candidate is desirous of applying for more than one post.
   b. Prescribed Application form should be downloaded from NPL website: [www.nplindia.org](http://www.nplindia.org). Application(s) complete in all respects i.e. signed at relevant place and supported by attested copies of (i) certificates of educational qualification, (ii) experience, (iii) proof of date of birth, (iv) caste certificate, if applicable etc. together with an application fee (if applicable) of ₹ 100/- (Rupees One hundred only) in the form of crossed Demand Draft valid for 3 months from the date of issue of this advertisement, in favour of Director, National Physical Laboratory payable at New Delhi is to be sent in an envelope super scribing **Application for the post (post applied for with Post code)** to the “Controller of Administration, National Physical Laboratory, Dr. K.S. Krishnan Marg, New Delhi –110012”, so as to reach on or before **30.09.2015**. This date is same for the candidates belonging to far flung areas. The following details must be filled up on back side of demand draft, (i) Candidate’s Name, (ii) Candidate’s Category, (iii) Post Code Applied for.
   c. **Women and candidates belonging to SC / ST/ Persons with Disabilities (PWD) category and regular employees of CSIR are exempted from payment of application fee.**
   d. The last date for receipt of application is **30.09.2015**.
   e. Applications from employees of Government Departments will be considered only if forwarded through proper channel accompanied with Vigilance Clearance Certificate duly certified that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. However, advance copy of the application may be submitted before the closing date. Advance application should be suitably indicated by writing “ADVANCE COPY” on top right hand corner of First Page of Application in red ink. Applications routed through proper channel should reach CSIR-NPL at the earliest.
   f. In case of universities/institute awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their university/institute.
   g. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
<p>| | |</p>
<table>
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<tbody>
<tr>
<td>h.</td>
<td>Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by CSIR-NPL. Any enclosure received separately subsequent to the receipt of the application cannot be connected therewith. No representation in this regard will be entertained.</td>
</tr>
<tr>
<td>i.</td>
<td>Incomplete applications (i.e. without self-attested photograph, columns left blank, no self-attested certificates, unsigned and/or incomplete application form etc.) will not be entertained and are liable to be summarily rejected.</td>
</tr>
<tr>
<td>6.</td>
<td><strong>CHECKLIST (Following documents must be attached along with application form sent by post)</strong></td>
</tr>
<tr>
<td></td>
<td>Demand Draft of ₹ 100/- as application fee where applicable in favour of <strong>Director, National Physical Laboratory payable at New Delhi. Personal details (i.e. name, category &amp; contact number) &amp; post applied should be mentioned on the back of the Demand Draft.</strong></td>
</tr>
<tr>
<td></td>
<td>b. Recent passport size colour photograph pasted on the form and signed across in full.</td>
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<tr>
<td></td>
<td>c. Self-Attested photocopy <strong>Proof of Date of Birth.</strong></td>
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<tr>
<td></td>
<td>d. Self-Attested photocopies of education qualifications certificates.</td>
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<tr>
<td></td>
<td>e. Self-Attested photocopy of caste certificate, if applicable.</td>
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<tr>
<td></td>
<td>f. Self-Attested photocopies of experience certificates, if any.</td>
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<td></td>
<td>g. Self-attested photocopy of certificate belonging to PwD category, if applicable.</td>
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<tr>
<td></td>
<td>h. Self-attested photocopy of other relevant documents, if any.</td>
</tr>
</tbody>
</table>

- Sd -

**CONTROLLER OF ADMINISTRATION**
Candidate may kindly go through the advertisement carefully before filling up the application form (each column and each page). Incomplete application will not be entertained. No column in the application should be left blank. Appropriate information or N.A (Not Applicable) should be.

To be filled up by the candidate in his own handwriting and forwarded to the Controller of Administration, National Physical Laboratory, Dr. K.S. Krishnan Marg, New Delhi –110012. (Information should be factual and not descriptive)

<table>
<thead>
<tr>
<th>Advertisement No.</th>
<th>Rectt./04/2015</th>
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<tbody>
<tr>
<td>Name of Post</td>
<td></td>
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<tr>
<td>Post Code</td>
<td></td>
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<tr>
<td>Demand Draft No.</td>
<td></td>
</tr>
<tr>
<td>Amount</td>
<td></td>
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<tr>
<td>Date of Issue</td>
<td></td>
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<tr>
<td>Bank Name</td>
<td></td>
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<tr>
<td>Branch Name / City Name</td>
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</tbody>
</table>

1. Name of the Applicant (In Block Letters)
2. Father’s / Husband’s Name
3. Mother’s Name
4. Date of Birth of the Applicant DD MM YYYY
5. Age as on 30.09.2015 YEARS MONTHS DAYS
6. Gender (tick whichever applicable) (MALE) (FEMALE) (OTHERS)
7. Marital Status (tick whichever applicable) (MARRIED) (UNMARRIED)
8 (a). Correspondence Address
8 (b). Permanent Address
9. Telephone / Mobile Number

FOR OFFICE USE ONLY
C - Page 7 of 21
10 E - Mail

11 Nationality (tick whichever applicable) INDIAN OTHERS

12 State / Union Territory

13 Category (tick whichever applicable) (Attach a self-attested copy in support of claim for SC/ST/OBC/PwD)

<table>
<thead>
<tr>
<th>GEN</th>
<th>SC</th>
<th>ST</th>
<th>OBC</th>
<th>PwD</th>
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<td>Parsi</td>
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<td></td>
<td></td>
<td>Buddhist</td>
</tr>
</tbody>
</table>

14 Particulars of examinations passed and degrees / technical qualifications obtained

<table>
<thead>
<tr>
<th>Exam./ Degree</th>
<th>Subjects</th>
<th>Board/University/ Institute</th>
<th>Year of passing</th>
<th>Class / Div.</th>
<th>% of marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>10th/Matric</td>
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</tr>
<tr>
<td>12th/Intermediate</td>
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</table>

15 Are You Currently Employed? (tick whichever applicable) YES NO

16 If “YES”, (tick whichever is applicable) Central Govt. State Govt. PSU Autonomous Others

17 Nature of Employment (tick whichever is applicable) (In case of Permanent Employment in Central/State/PSU/Autonomous bodies, application must be through proper channel)

<table>
<thead>
<tr>
<th>PERMANENT</th>
<th>TEMPORARY</th>
</tr>
</thead>
</table>

18 Details of professional experience (attach copy of proof) after acquiring the minimum qualification of the post staring from the most recent one:

<table>
<thead>
<tr>
<th>Post Held</th>
<th>Gross Salary</th>
<th>Duration</th>
<th>Experience</th>
<th>Role &amp; Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>To</td>
<td>From</td>
<td>YY MM</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Details of publications / patents, if any (attach reprints):

<table>
<thead>
<tr>
<th>Scientific Journals</th>
<th>Number of Papers</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Published</td>
</tr>
<tr>
<td>Indian</td>
<td></td>
</tr>
<tr>
<td>Foreign</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
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</tbody>
</table>

No. of patents filed & granted

Whether Visited Outside India? If So, Particulars thereof:  YES  NO

<table>
<thead>
<tr>
<th>Name of Country Visited</th>
<th>Duration of Visit</th>
<th>Purpose of Visit</th>
<th>Passport No. &amp; Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From</td>
<td>To</td>
<td></td>
</tr>
</tbody>
</table>

Is any of your blood / close relative working in NPL / CSIR Hqrs. / Labs / Instts? (Refer Para 2 (u) of Advertisement)

If “YES”, please indicate the following

<table>
<thead>
<tr>
<th>NAME</th>
<th>RELATIONSHIP</th>
<th>DESIGNATION</th>
<th>LAB / INSTITUTE</th>
</tr>
</thead>
</table>

DECLARATION

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge & belief and nothing has been concealed/distorted. I am aware that, if at any time I am found to have concealed/ distorted any material / factual information, my application / subsequent appointment (if selected) is liable to be rejected / terminated without notice at any stage.

Date: _____________________

Place: ____________________

Candidate’s Signature

DOCUMENTS ENCLOSED WITH APPLICATION:

<table>
<thead>
<tr>
<th>Page 6 of 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Page 6 of 21</td>
</tr>
<tr>
<td>Page 9 of 21</td>
</tr>
</tbody>
</table>
Candidate already employed should get the following endorsement signed by his/her present employer (To be filled in case where applicant is employed in permanent position in central / State / PSU / Autonomous bodies only)

ENDORSEMENT BY THE HEAD OF THE DEPARTMENT / OFFICE

This is to certify that Sh./Smt./Ms. __________________________ is employed in this office in the post of __________________________ w.e.f ___________. It is also certified that as per official records, no disciplinary / vigilance case is pending / contemplated against him / her. Further, it is also certified that as per his / her ACR’s / APARs, his integrity is “BEYOND DOUBT”.

No:
Date:

Signature: __________________________
Full Name: __________________________
Designation: __________________________
Name of Office: __________________________
Address of Office: __________________________

Seal/Stamp
<table>
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<tr>
<th>विज्ञापन सं.</th>
<th>पद:</th>
<th>कोड:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advt. No.</td>
<td>Post:</td>
<td>Code:</td>
</tr>
<tr>
<td>DD/IPO No.</td>
<td>Date:</td>
<td>र</td>
</tr>
</tbody>
</table>
Form-II

Disability Certificate
(In case of amputation or complete permanent paralysis of limbs and in cases of blindness)
(See rule 4)

NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE

Certificate No. ________________________________ Date: ________________

This is to certify that I have carefully examined Shri/Smt./Kum. ____________________________
______________________________ Son/wife/daughter of Shri. ________________________________
______________________________ Date of Birth ______ /______ /______ Age ______ years, male/female __________

(DD / MM/ YEAR )

Registration No. ________________ permanent resident of House No. ________________ Ward/Village/

Street __________________ Post Office ___________________________ District ________

______ State ________________ whose photograph is affixed above, and am satisfied that:

(A) He/she is a case of:

• Locomotor disability

• Blindness

(Please tick as applicable)

(B) The diagnosis in his/her case is __________________________

(A) He/She has_____________________%(in figure)__________________percent

(in words) permanent physical impairment/blindness in relation to his her __________________________

(part of body) as per guidelines (to be specified).

2. The applicant has submitted the following document as proof of residence:-

Form II Page no 1/2
<table>
<thead>
<tr>
<th>Nature of Document</th>
<th>Date of Issue</th>
<th>Details of authority issuing certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Signature and Seal of Authorized Signatory of Notified Medical Authority)

Signature /Thumb impression of the person in whose favour disability certificate is issued
FORM-III

Disability Certificate
(In case of multiple disabilities)
(See rule 4)

NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE

Certificate No. ____________________________ Date: ____________________________

This is to certify that I have carefully examined Shri/Smt./Kum. ____________________________

________________________ Son/ wife/ daughter of Shri. ____________________________

________________________ Date of Birth ______ / ______ / ______ Age _______ years, male/female________

(DD / MM / YEAR )

Registration No. ___________ permanent resident of House No. ___________ Ward/Village/

Street ___________________________ Post Office ___________________________ District _______

_______ State ___________________________ whose photograph is affixed above, and am satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/ disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

<table>
<thead>
<tr>
<th>Sr.No</th>
<th>Disability</th>
<th>Affected Part of Body</th>
<th>Diagnosis</th>
<th>Permanent physical impairment/mental disability (in %)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Locomotor disability</td>
<td>@</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Low vision</td>
<td>#</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Blindness</td>
<td>Both Eyes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Hearing impairment</td>
<td>£</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Mental retardation</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Mental illness</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(B) In the light of the above, his/her overall permanent physical impairment as per guidelines (to be specified), is as follows:

In figures: - __________________________ percent
In words: - _______________________________ percent

2. This condition is progressive/ non-progressive / likely to improve/ not likely to improve.

3. Reassessment of disability is:

   (i) not necessary,

   Or

   (ii) is recommended/ after ___________________ years ____________ months, and therefore this Certificate shall be valid till _______ _______ _______

       (DD) (MM) (YY)

@ e.g. Left/Right/both arms/legs
# e.g. Single eye/both eyes
£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

<table>
<thead>
<tr>
<th>Nature of Document</th>
<th>Date of Issue</th>
<th>Details of authority issuing certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. Signature and seal of the Medical Authority.

<table>
<thead>
<tr>
<th>Name and Seal of Member</th>
<th>Name and seal of Member</th>
<th>Name and seal of the Chairperson</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature /Thumb impression of the person in whose favour disability certificate is issued
FORM-IV

Disability Certificate
(In cases other than those mentioned in Forms II and III)
(See rule 4)

NAME AND ADDRESS OF THE MEDICAL
AUTHORITY ISSUING THE CERTIFICATE

Certificate No. Date:

This is to certify that I have carefully examined Shri/Smt./Kum. ____________________________________________
__________________________________________________ Son/ wife/ daughter of Shri ____________________________
__________________________________________________ Date of Birth / / Age years, male/female ________________
(DD / MM/ YEAR)

Registration No. ________________ Permanent resident of House No. ________________ Ward/Village/
Street ________________ Post Office ________________ District ________________

State ________________ whose photograph is affixed above, and am satisfied that he/she is a
case of ________________ disability. His/her extent of percentage physical impairment/

(disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in
the table below:-

<table>
<thead>
<tr>
<th>Sr.No</th>
<th>Disability</th>
<th>Affected Part of Body</th>
<th>Diagnosis</th>
<th>Permanent physical impairment/mental disability (in %)</th>
</tr>
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<td></td>
</tr>
<tr>
<td>6</td>
<td>Mental- illness</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive / non-progressive / likely to improve/ not likely to improve.
3. Reassessment of disability is:

(i) Not necessary,

Or

(ii) Is recommended / after ______ years _______ months, and therefore this certificate shall be valid till ______

   (DD) (MM) (YY)

@ E.g. Left/Right/both arms/legs
# e.g. Single eye/both eyes
£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Authorized Signatory of notified Medical Authority)
(Name and Seal)

Countersigned

Signature /Thumb impression of the person in whose favour disability certificate is issued

Note: In case this certificate is issued by a medical authority who is not a government servant it shall be valid only if countersigned by the Chief Medical Officer of the District”

Note: The principal rules were published in the Gazette of India vide notification number S.O. 908(E), Dated 31st December, 1996.
DISABILITY CERTIFICATE

As per ANNEXURE – I to OFFICE MEMORANDUM No. 336035/3/2004-Estt(Res) dated 29th December, 2005 from the Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training – up to 28.11.2013 as from 29.11.2013 forms of Disability Certificates have been revised as above i.e. Form II, Form III & Form IV

NAME AND ADDRESS OF THE INSTITUTE / HOSPITAL

Certificate No. ----------------- Date - ------------

This is certified that Shri / Smt./ Kum. ________________ Son / wife / daughter of Shri ________________ age ___________Sex __________ identification mark(s) _________________
is suffering from permanent disability of following category:

A. Locomotor or cerebral palsy:

(i) BL - Both legs affected but not arms.

(ii) BA - Both arms affected  
(a) Impaired reach

(b) Weakness of grip

(iii) BLA - Both legs and both arms affected

(iv) OL - One leg affected (right or left)  
(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

(v) OA - One arm affected  
(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

(vi) BH - Stiff back and hips (Cannot sit or stoop)

(vii) MW - Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

(i) B – Blind

(ii) PB - Partially Blind
C. Hearing impairment:

(i) D - Deaf

(ii) PD - Partially Deaf

(Delete the category, whichever is not applicable)

2. This condition is progressive / non-progressive / likely to improve / not likely to improve. Re-assessment of this case is not recommended / is recommended after a period of ________________years ________________ months*.

3. Percentage of disability in his / her case is ________________ per cent.

4. Sh. / Smt. / Kum. __________________________ meets the following physical requirement for discharge of his / her duties:

   (i) F - can perform work by manipulating with fingers. Yes / No
   (ii) PP - can perform work by pulling and pushing. Yes / No
   (iii) L - can perform work by lifting. Yes / No
   (iv) KC - can perform work by kneeling and crouching. Yes / No
   (v) B - can perform work by bending. Yes / No
   (vi) S - can perform work by sitting. Yes / No
   (vii) ST - can perform work by standing. Yes / No
   (viii) W - can perform work by walking. Yes / No
   (ix) SE - can perform work by seeing. Yes / No
   (x) H - can perform work by hearing / speaking. Yes / No
   (xi) RW - can perform work by reading and writing. Yes / No

(Dr. _______________) (Dr. _______________) (Dr. _______________)  
Member Medical Board  Member Medical Board  Chairperson Medical Board

Countersigned by the  
Medical Superintendent / CMO / Head of Hospital (with seal)

*Strike out which is not applicable.

PLEASE NOTE THAT THE FORM OF DISABILITY CERTIFICATES TO BE PRODUCED HAS BEEN REVISED VIDE O.M. NO.36035/1/2012-Estt. (Res) DATED 29th NOVEMBER, 2013. ACCORDINGLY, THE CERTIFICATES ISSUED AFTER THAT SHOULD BE IN THE REVISED FORMS AS APPLICABLE i.e. FORM II, FORM III & FORM IV AS GIVEN ABOVE.
FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

[Govt. of India Department of Personnel & Training Circular No. 36036/2/2013-Estt.(Res.) dated 30th May, 2014]

This is to certify that Shri/Smt. Kumari______________________son/daughter of_______________ of village/town____________________ in District/Division _________________________ in the State/Union Territory__________________________ belongs to the _____________________ community which is recognized as a Backward Class under the Government of India, Ministry of Social Justice and Empowerment’s Resolution No. ______________________ dated_______*

Shri/Shri/Kumari ______________________ and/or his/her family ordinarily reside(s) in the _________________________District/Division of the _________________________State/Union Territory.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No. 36012/22/93-Estt. (SCT), dated 8.9.1993**

District Magistrate,
Deputy Commissioner, etc.

Date:

SEAL

*The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

N.B. – (a) The term ORDINARILY used here will have the same meaning as in Section 20 of the Representation of the People’s Act, 1950.

(a) The authorities competent to issue caste certificates are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar; and

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

The OBC certificates issued prior to the forms as revised vide Govt. Of India, Department of Personnel & Training Circular no. 36036/2/2013-estt.(res.) dated 30th May, 2014, as above, will be accepted in the pre-revised forms
DECLARATION

[To be given by the candidate before the interview]

I ______________________________ son/daughter of Shri ___________ resident of village / town / city ____________ district ____________ state _________ hereby declare that I belong to the ____________ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt. (SCT), dated 8.9.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum dated 8.9.1993.