



सी.एस.आई.आर.- राष्ट्रीय भौतिक प्रयोगशाला
CSIR- NATIONAL PHYSICAL LABORATORY
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्)
(Council of Scientific & Industrial Research)
डा. के.एस. कृष्णन् मार्ग, नई दिल्ली - 110012
Dr. K.S. Krishnan Marg, New Delhi - 110012



Advertisement No. 07/2012

“FLOATING (WALK-IN) INTERVIEW ON 12.01.2013 FOR THE POST OF DATA ENTRY OPERATOR”

National Physical Laboratory, a constituent Laboratory of CSIR, desires to engage **Data Entry Operators** on purely temporary basis on contract for a period of 6 months for data entry work relating to the project "Enterprise Application Development".

Qualification, experience, Age Limit and Remuneration for the contractual engagement are as under:-

| Name/ No. of Positions | Essential Qualification | Desirable | Consolidated Amount | Maximum age as on 12.01.2013 |
|---|---|--|---|---|
| Data Entry Operator 03 (Three) Nos. (The number of posts may vary as per requirement. As such a panel will be drawn and utilized on need/vacancy basis) | Graduate with 2 years Diploma in Computer Science or Equivalent with Knowledge of Computer Applications / Office Automation and Typing speed @ 40 WPM and data feeding skills | One year experience in working on Human Resource Management Automation Solutions | Rs. 14000/- (Rs. Fourteen thousand) per month | 28 years (age relaxation for SC/ST/OBC/PH candidate as per Govt. of India instructions. |

The position is purely temporary on Contract basis for a period of 6 months. Contract may be terminated any time by giving one month notice by either side. The applicants will have no claim implicit or explicit for consideration against any NPL post.

Reservation: - As regards reservation, if all things are equal, SC/ST/OBC candidates may be given preference over General candidates so as to ensure their representation.

Mode of Selection: - In case a large number of candidates turn up, the candidates will be shortlisted on the basis of written examination followed by computer skill test/interview by a duly constituted Committee. The select panel so prepared will be utilized for engagement as and when requirement arises. Relaxation of age for SC/ST/PH/OBC and women will be applicable as per GOI instructions .

Eligible candidates may appear together with downloaded application form available on our website www.nplindia.org duly filled-up, for "Floating (Walk-in) Interview" on the date(s) as mentioned above between 09.00 AM to 10.00 AM (candidate will not be entertained after 10.00 AM under any circumstance) in the Auditorium of the laboratory, along with latest passport size photograph, original and attested copies of all certificates/testimonials.

Candidates belonging to SC/ST/OBC/PH should bring copies of certificates in the proper format issued by the appropriate authority as per the latest instructions issued from time to time on the subject.

NO TA will be paid to the candidates for appearing in the interview.

Administrative Officer



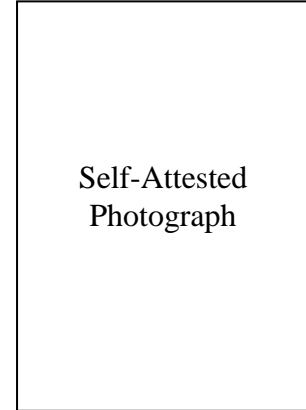
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NAME : _____
FATHER'S/HUSBAND'S NAME : _____
DATE OF BIRTH (DD/MM/YYYY) : _____
CATEGORY : GEN/SC/ST/OBC/PH
CORESPONDENCE ADDRESS : _____



MOBILE NO. : _____
E-MAIL : _____

EDUCATIONAL QUALIFICATION:
(Starting from 10th/matriculation)-

| Sl.No. | Essential Qualification | Board/University | Year | Class/ Division | % Marks or GPA/Typing Speed |
|--------|---|------------------|------|-----------------|-----------------------------|
| 1. | 10 th | | | | |
| 2. | 12 th | | | | |
| 3. | Graduation | | | | |
| 4. | Two Years Diploma in Computer Science or Equivalent | | | | |
| 5. | Typing Skill | | | | |

DESIRABLE QUALIFICATION:

Details of experience in working on
Human Resource Management Automation Solution: _____

EMPLOYMENT RECORD (if any):

| Institution | Designation | Salary (p.m) | From | To |
|-------------|-------------|--------------|------|----|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

If working in CSIR, (Details Thereof): _____

Name, Designation, Division & Lab. /Instt. Of the relative,
If any, working in CSIR Hqrs or its labs. /Instts. : _____

I understand that the contractual appointment is purely temporary and I hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge & belief.

(Signature of Candidate)

Date :

Encls.:

1. _____
2. _____
3. _____
4. _____