

CSIR-National Physical Laboratory
Dr. K S Krishnan Marg,
New Delhi – 110012

No.3/1/95-LGC/NPL

Dated 12.02.2026

13

OFFICE MEMORANDUM

In pursuance of the CSIR instructions regarding grievance redressal at the Lab/Institute level, the Director, CSIR-NPL, has been pleased to reconstitute the Local Grievance Committee (LGC) of CSIR-NPL, comprising of the following groups with their respective elected/nominated representatives mentioned alongside:

- 1) Dr. Sumana Gajjala, Chief Scientist : Chairman
- 2) Dr. P. K. Dubey, Sr. Pr. Scientist : Member(Gr. IV)
- 3) Ms. Neetu Chandra, S.T.O. - 3 : Member (Gr. III)
- 4) Mr. Jashobanta Malik, Technician (2) : Member (Gr. II)
- 5) Mr. Gopal Chabra, ASO : Member (Administrative)
- 6) Dr. Bipin Kumar Gupta, Sr. Pr. Scientist : Member (Gr. IV)
- 7) Dr. Praveen Tanwar, STO (2) : Member (Gr. III)
- 8) Ms. Anamika, Technician (2) : Member (Gr. II/D)
- 9) Sh. Shankar Kumar, Lab Atten. : Member(Gr. I)
- 10) Sh. Karan Wadhwa, Jr. Stenographer : Member(Admn./Isolated)
- 11) Dr. Nahar Singh, Chief Scientist : Member(Liason Officer for SC/ST/OBC)
- 12) Ms. Priyanka Jain, Sr. Pr. Scientist : Member women and Minority Community
- 13) S.O. Vigilance : Personal Officer / Officer nominated as Member Secretary

Further, two Member Committee which would function as Consultative Mechanism has been reconstituted by the Director, CSIR-NPL as follows:

- 1) Dr. S.R. Dhakate, Chief Scientist
- 2) Sr. CoA/ CoA / AO

Furthermore, the Standing Committee of Grievances in R&D matters has been reconstituted by the Director, CSIR-NPL as hereunder:

- 1) Dr. Anjana Dogra, Sr. Pr. Scientist -- Member
- 2) Dr. Sumit Kumar Mishra, Sr. Pr. Scientist -- Member
- 3) Dr. Kiran M. Subhedar, Pr. Scientist -- Member
- 4) Dr. Chandra Kant Suman, Pr. Scientist -- Member
- 5) Dr. Mukesh Jawariya, Pr. Scientist -- Member

The tenure of the above Committee(s) shall be for a period of 02(two) years from the date of notification. As per stipulation, the Local Grievance Committee shall look into matters only after the same have been attended to by the Consultative Mechanism, notified above, and could not be sorted out due to wider implications.

The Consultative Mechanism will set apart, a fixed time every week for any aggrieved employee to present his / her grievance verbally in person. The committee will

determine and get grievance sorted out through the management and advise the aggrieved employee about the relevant rules and procedures. If he / she is not satisfied, he / she may file a written grievance either to the Local Grievance Committee or to the Central Grievance Committee depending on the nature of grievance.

For the information of all staff members, the information relating to CSIR Grievance Procedure is available on CSIR website. Hard copies of the relevant circulars(s) have also been provided to the Chairman, Local Grievance Committee as follows :

- 1) Revised CSIR Grievance Procedure as notified vide CSIR letter No.Const/Cte/CGC/91 dated 26.03.1992.
- 2) CSIR Grievance Procedure – Modifications thereof as notified vide CSIR letter No.5-1(24)/2008-PD dated 14.07.2008.
- 3) CSIR Grievance Procedure – amendment thereto as notified vide CSIR letter No.7-10(3)2003-R&A/HR-III dated 25.04.2014.
- 4) Procedure for redressal of grievance in R&D matters as notified vide CSIR letter No. Consc/MC/CGC/92 dated 26.10.1992 and 28.05.1993.


13/2/2016
(Alok Sharma)

Sr. Controller of Administration

Copy to :

- 1) Chairman & all concerned Members
- 2) O/o Director, NPL
- 3) AO
- 4) CoFA
- 5) CoSP
- 6) Head IT- with the request to upload this OM on NPL website
- 7) All Notice Boards
- 8) Office copy